COURSE CONFLICT FORM
Requesting a waiver for a timetable conflict between 2 courses.

STUDENT NAME: _________________________________ STUDENT NUMBER: _______________

EMAIL ADDRESS: _________________________________ PHONE NO. __________________________

PROGRAM (eg. Elec Eng, Civil Eng, etc) ___________________________ LEVEL_________

CIRCLE THE APPLICABLE SESSION:  Fall(September)  Winter(January)  Spring/Summer

TO BE COMPLETED BY THE STUDENT:

Course: __________________ Lecture #(i.e.C01):_____  Lab# (i.e. L01):_____  Tutorial #(i.e.T01):_____  
Course: __________________ Lecture #(i.e.C01):_____  Lab# (i.e. L01):_____  Tutorial #(i.e.T01):_____  

Make sure you provide all section numbers that you wish to be enrolled in.

Circle the 2 conflicting sections.

Provide reason why you are requesting to enrol in two courses that have a timetable conflict, and explain how you intend to make it work:

Student Agreement:
I accept responsibility for the academic risks involved in registering in two courses with conflicting components.
I understand that if an Overload occurs because of this, or a Permission/Waiver is needed, I will submit those separate requests as required.

STUDENT SIGNATURE:_____________________________ DATE: __________________________

TO BE COMPLETED BY THE INSTRUCTORS:

#1 COURSE CODE:_________________________  INSTRUCTOR’S NAME:_________________________
COMMENTS (optional):

DATE: __________________ SIGNATURE: __________________________

#2 COURSE CODE:_________________________  INSTRUCTOR’S NAME:_________________________
COMMENTS (optional):

DATE: __________________ SIGNATURE: __________________________

TO BE COMPLETED BY THE STUDENT’S DEPARTMENT:

Name: ___________________________  Signature: ___________________________  

Date: ___________________________  APPROVED:_______  DENIED:_______

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