



ECE DEPARTMENT - PERMISSION FORM

To request Permission to take a course offered by the Electrical & Computer Engineering department.

Instructions:

- Use one form *per course*.
 - After completing the student section, attach a copy of your Unofficial Transcript, and submit the request to the instructor of the course in person or by email.
 - Once instructor approval is granted, submit the signed request form to the ECE Department for further processing (drop off in ITB-A111 or send by email to ugadmin@mail.ece.mcmaster.ca).
 - We will notify you by email when Mosaic is ready for you to enroll in the course (though you may try enrolling at any time after submitting your approved form).
 - *In the case of the Individual Research **Project Courses** (40J4 / 40K4 / 40H4): first contact a professor who you'd like to work with, discuss the potential project and goals, then follow the steps above.*
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SURNAME (LAST NAME): _____

FIRST NAME(S): _____

STUDENT ID NUMBER: _____

EMAIL ADDRESS (@mcmaster.ca): _____

PROGRAM (include Mgmt/Society/Co-Op if applicable): _____

LEVEL/YEAR #: _____

COURSE CODE (such as "Elec Eng 2CI5") that Permission is required for: _____

INSTRUCTOR: _____

TERM (Fall or Winter): _____

If you do not have the prerequisite, indicate that Course Code: _____

STUDENT STATEMENT (Why are you asking for Permission? Provide circumstances and justification):

I have read the instructions, and given complete information. **SIGNATURE:** _____

INSTRUCTOR'S SECTION

Instructor - after circling your decision and signing this form please return it to the student.

DECISION (please circle one): Approved / Denied

SIGNATURE _____ DATE _____

ADVISOR'S APPROVAL MAY BE REQUIRED AFTER SUBMITTING TO DEPARTMENT.

ADVISOR'S SIGNATURE _____ DATE _____